

Account Enquiries:

Chauffeur Solutions - Spectrum House - Dunstable Road - St. Albans - HERTS - AL3 7PR
T. 0845 371 6141 - F. 0845 612 2031 - E. accounts@chauffeur-solutions.co.uk



ACCOUNT APPLICATION FORM

PLEASE FAX BACK TO 0845 612 2031

Company Name: _____

Address: _____

Telephone: _____ **Fax:** _____

Nature of business: _____

Company email address: _____

Email address (for electronic emailing): _____

Company web address: _____

Number of years established: _____ **Amount of monthly credit required £:** _____

Authorising signature: _____ **Date:** _____

Print full name: _____

Position within company: _____

Contact name: _____ **Department:** _____

How did you hear about us? (Please specify) _____

1. All customers are required to complete a Direct Debit application.
2. **Direct Debits will only be processed 30 days after date of invoice.**
3. Conditions of trading will be forwarded with your Security Account Number.
4. All accounts are subject to an administration charge.



Instruction to your Bank or Building Society



To the Manager _____
(Bank, Branch & Full Address)

Name(s) of account holder(s) (Bank Account Name) _____

Branch Sort Code:

Account Number:

Instruction to your Bank / Building Society

Please pay Chauffeur Solutions Direct Debits from the account detailed in this instruction to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Chauffeur Solutions and, if so, details will be passed electronically to my Bank / Building Society.

Signature: _____ **Date:** _____

THIS GUARANTEE SHOULD BE DETACHED AND RETAINED BY THE PAYER

THE DIRECT DEBIT GUARANTEE

- This guarantee is offered by all banks and building societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment days change, Chauffeur Solutions will notify you within 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Chauffeur Solutions or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch for the amount paid.
- You can cancel a direct debit at any time by writing to your Bank or Building Society. Please also send a copy to **Chauffeur Solutions Accounts Department, Spectrum House, Dunstable Road, St. Albans, Herts, AL3 7PR.**

